From: Oldroyd, Shelby Q.
To: Lindsey, Treva B.; Stotlar, Jackson
Cc: Lam, Pok-Sang; Vankeerbergen, Bernadette; Hilty, Michael
Subject: WGSS 2230, 2235, 2236, 2306, 3101, and 4540
Date: Monday, February 8, 2021 4:43:00 PM
Attachments: Feedback to WGSS 2-8-21.docx

Good afternoon,

On Friday, January 29, the Assessment Panel of the ASC Curriculum Committee reviewed proposals to offer distance learning versions of WGSS 2230, 2235, 2236, 2306, 3101, and 4540.

WGSS 2326 was unanimously approved with one recommendation, and WGSS 2306 was unanimously approved with one contingency. The Committee did not vote on WGSS 2230, 2325, 3101, and 4540 as they would like the points outlined in the feedback addressed before voting. For your convenience, I am cutting/pasting the feedback underneath my email as well attaching it as a separate Word document.

I will return WGSS 2230, 2325, 3101, and 4540 to the department queue via curriculum.osu.edu in order to address the Panel's requests.

WGSS 2326 will continue through the approval process.

The contingency for WGSS 2306 regarding the curriculum.osu.edu form can be addressed by our office before advancing or we can return the course to the department queue for the department to make this change. Please let us know if you would like us to return the course or if you would like us to make the change on the curriculum.osu.edu form.

Should you have any questions about the feedback of the Panel, please feel free to contact Pok-sang Lam (faculty Chair of the Assessment Panel; cc'd on this e-mail), or me.

Best wishes,
Shelby

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1. WGSS 2230 (existing course with GE VPA; request for 100% DL)
   - The Panel would like to see additional information regarding how the course is scaled for the proposed six (6) week syllabus from the current fourteen (14) week syllabus. They believe the contact hours and content for the DL course differs significantly from the in-person, fourteen (14) week syllabus and would like to see the two more closely aligned. For example, in the online syllabus, there appears to be significantly less assigned readings/materials (located on pages 4 and 5 of that syllabus) and is not comparable with the in-person syllabus' assigned readings (located on pages 4 and 5 of

that syllabus).
- The Panel would like to see further information provided about the participation and participation activities, as described on page 5 of the syllabus. Please provide more explanation regarding how students will satisfy this requirement as well as the quizzes, journals, discussion posts and other various participation assignments.
- On the course change sheet submitted in curriculum.osu.edu, only the fourteen (14) and twelve (12) week course length boxes were checked off, yet the course syllabus provided is for a six (6) week course. Please confirm the desired course length and select all that apply.
- **No Vote**

2. WGSS 2306 (existing course requesting 100% DL)
   - **In the course change sheet submitted in curriculum.osu.edu, the "Does any section of this course have a distance education component" box is marked as "No". The box should be marked "Yes" and "100% at distance."**
   - **Approved** with **one contingency** (in bold above)

3. WGSS 2325 (existing course requesting 100% DL)
   - The Panel would like to see further explanation about how this course was scaled to be taught in a six (6) week semester from a traditional fourteen (14) week semester. They feel as if too much content was cut from the provided fourteen (14) week syllabus to justify the six (6) week syllabus retaining three (3) credit hours. The Panel would like to suggest revising the current schedule to more closely reflect the content of the currently offered fourteen (14) week syllabus.
   - On the course change sheet submitted in curriculum.osu.edu, only the fourteen (14) and twelve (12) week course length boxes were checked off, yet the course syllabus provided is for a six (6) week course. Please confirm the desired course length and select all that apply.
   - Under the "Required equipment" section on page 2 of the syllabus, it is suggested that "Windows 7+" be changed to "Windows 10+" as Windows 7 is no longer a supported software.
   - On page 6 of the syllabus, under the Title IX section, it is recommended that Kellie Brennan be removed as she is no longer the Title IX Coordinator. The updated language can be found on the ASC Curriculum and Assessment Services website (https://asccas.osu.edu/curriculum/syllabus-elements) and in the Curriculum and Assessment Operations Manual.
   - **No Vote**

4. WGSS 2326 (existing course requesting 100% DL)
   - *The Panel recommends clarifying academic integrity expectations for assignments within the syllabus, such as if quizzes are open-book/open-note, if collaboration for discussion posts is permitted, etc.*
   - **Approved** with *one recommendation* (in italics above)

5. WGSS 3101 (existing course requesting 100% DL)
   - Please provide a course schedule within the syllabus for review by the Panel.
   - The Panel would like clarification about whether this course is to be taught synchronously or asynchronously.
   - In the course change sheet submitted in curriculum.osu.edu, the "Does any section of this course have a distance education component" box is marked as "Never". Please change this box to reflect the distance learning component as reflected in the proposal.
   - Under the "Required equipment" section on page 3 of the syllabus, it is suggested that "Windows 7+" be changed to "Windows 10+" as Windows 7 is no longer a supported software.
   - On page 7 of the syllabus, under the Title IX section, it is recommended that Kellie Brennan be removed as she is no longer the Title IX Coordinator. The updated language can be found on the ASC Curriculum and Assessment Services website (https://asccas.osu.edu/curriculum/syllabus-elements) and in the Curriculum and Assessment Operations Manual.
   - **No Vote**

6. WGSS 4540 (existing course requesting 100% DL)
   - Please provide a course schedule within the syllabus for review by the Panel.
   - Under the "Required equipment" section on page 2 of the syllabus, it is suggested that "Windows 7+" be changed to "Windows 10+" as Windows 7 is no longer a supported

software.
- On page 8 of the syllabus, under the Title IX section, it is recommended that Kellie Brennan be removed as she is no longer the Title IX Coordinator. The updated language can be found on the ASC Curriculum and Assessment Services website (https://asccas.osu.edu/curriculum/syllabus-elements) and in the Curriculum and Assessment Operations Manual.
- **No Vote**